

Welcome to Lee Virtual School!

On behalf of our great team, thank you for choosing LVS



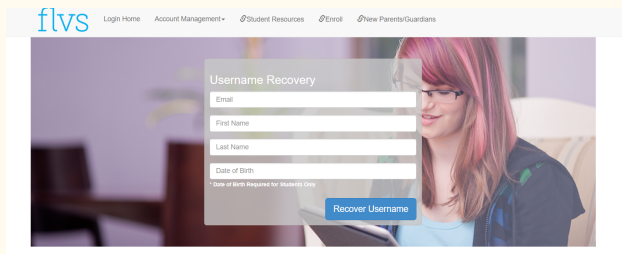
This first email is intended to give students, parents, and learning guides a solid beginning to your online learning experience for the semester. It is extremely important for you to review these instructions carefully and complete these steps to obtain your LVS account login **username** and temporary **password**. In the coming days, you will receive two more emails outlining both Chromebook/Elementary Packet distribution and the First Days Symposium (events) for January 12-14th.

*If you are a current or former LVS student **and** know/remember your username/password, then feel free to disregard this email.*

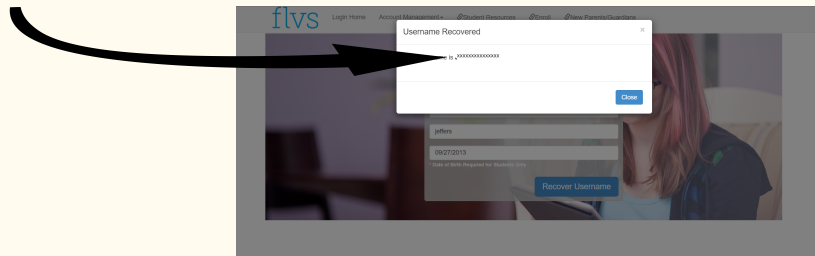
1. If you are new or need to remember your LVS account login **username**, please follow the steps below

- Go to [this link](https://login.flvs.net/Recover/Username?returnUrl=https%3A%2F%2Fvsa.flvs.net) (<https://login.flvs.net/Recover/Username?returnUrl=https%3A%2F%2Fvsa.flvs.net>)
- Enter student LCSD school email address (____@students.leeschools.net)
- First name
- Last name
- Date of Birth

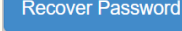
2. Click : 

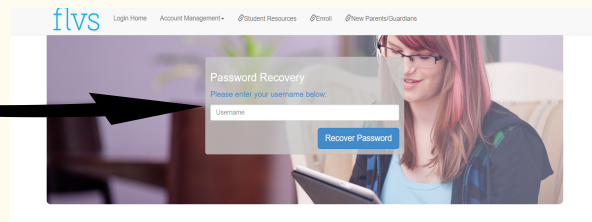


3. This screen will appear and display your LVS account login **username** (record this info for future use).



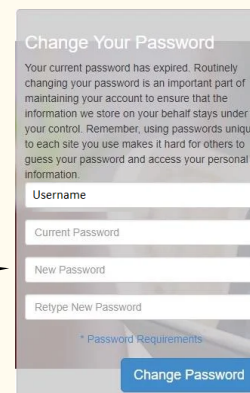
4. Click on [this link](https://login.flvs.net/Recover/Password?returnUrl=https%3A%2F%2Fvsa.flvs.net) (<https://login.flvs.net/Recover/Password?returnUrl=https%3A%2F%2Fvsa.flvs.net>) to recover your **password** and simply enter your LVS account **username** in the box.

5. Click: 



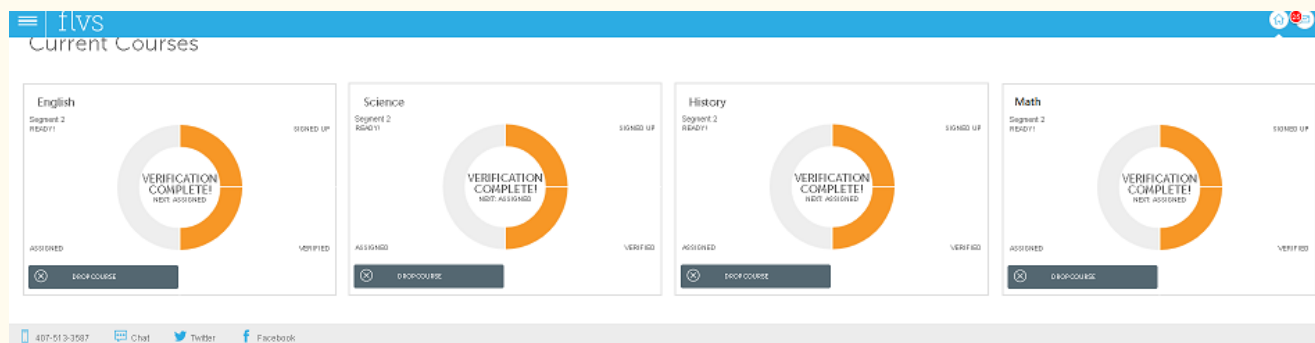
6. Within your LCSD school email address, you will receive a message providing both your LVS account login **username** and temporary **password**. (NOTE: This email is sent from FLVS. Act quickly as the temporary password will expire after 24 hours.)

7. Return to [this link](https://login.flvs.net/) (<https://login.flvs.net/>), enter your LVS account **username** and **temporary password**.
8. Follow the prompts to update your **password** (*record this info for future use*).



A screenshot of the 'Change Your Password' form. At the top, it says 'Change Your Password' and provides a message: 'Your current password has expired. Routinely changing your password is an important part of maintaining your account to ensure that the information we store on your behalf stays under your control. Remember, using passwords unique to each site you use makes it hard for others to guess your password and access your personal information.' Below this are four input fields: 'Username', 'Current Password', 'New Password', and 'Retype New Password'. A link for '* Password Requirements' is located below the 'Retype New Password' field. At the bottom right is a blue button labeled 'Change Password'.

9. Continue the login process **completing final fields of information, security questions, and surveys**.
10. **Student Dashboard** - Congratulations! You have successfully completed your LVS account login process. (*Please do not make changes to the courses you see on your Student Dashboard.*)



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If you need additional assistance completing these steps, please email us at LVS@leeschools.net or call 239-337-8178. We want every student to be successful and have a great start to the semester!

Sincerely,

The Lee Virtual School Success Team